

# South Hams Events



Your guide to what's on in Dartmouth, Kingsbridge, Salcombe, Totnes, Ivybridge, Newton Abbot, Plymouth and the South Hams

Home About Where to Go Where to Find What's On Where to Stay Listings

## Attractions



Woodlands

## Beaches



Blackpool Sands

## Towns



Ashburton

## Pubs & Restaurants



White Hart, Modbury

Start date	End date	Type	Town	
16/01/2018	16/01/2018	- Any -		Apply
<small>E.g., 16/01/2018</small>	<small>E.g., 16/01/2018</small>	<small>Leave "ANY" for all</small>	<small>Enter name</small>	

No Events have yet been entered matching your specified criteria

## Contents

**Page 2**  
**Creating your Account**

**Page 3**  
**Creating your Page**

**Page 4**  
**Adding Photographs**

**Page 5**  
**Nearest Places & Local Area**

**Page 6**  
**Tariff & Facilities**

**Page 7**  
**Telephone Number(s)**

## Holiday Cottages



Little Norris

## Hotels and B&Bs



Royal Seven Stars, Totnes

## Camping + Caravanning



Higher Rew

## Houses for Sale & Rent



Higher Norris Farm, £1.2m

## How to get Listed

# Camping & Caravan Sites

## Please read before Registering

If you are using a computer or large tablet, start by going to the **Listings** tab on the far right side of the screen, immediately above Holiday Cottages. Then select the **Log In** option.

If you are using a phone or small tablet, select **Menu**, then **Listings**, then **Log In**.

The screen to the left will appear.

Click on **I want to create an account**.

The screen to your left now appears.

Enter the information requested.

Then choose **Camping & Caravan Sites as Your Role**

When you have done so click the **Create new account** button.

Shortly afterwards you will receive an email thanking you for registering and informing you your application for an account is now pending and that, within 24 hours, you should receive another email containing information about how to log in, set your password and other details.

What happens next can be found on the next page.

Where to Go Where to Find What's On Where to Stay

**E-mail address \***  
youremail@youremailaddress.co.uk  
A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.

**Password \***  
Password strength: \_\_\_\_\_

**Confirm password \***  
To change the current user password, enter the new password in both fields.

This is a one-time login for username and will expire on *Thu, 18/01/2018 - 16:27*.

This login can be used only once.

On the email you receive confirming your account is now active you will find a link.

Click on the link or paste it in to your browser and you will be taken to a page where you can set your **Password**.

Your **Password** should be at least six characters in length and ideally include both upper and lowercase letters as well as both numbers and punctuation.

When you have done so, click **Log In**.

**Your guide to what's on in Dartmouth, Kingsbridge, Salcombe, Totnes, Ivybridge**

Home About Where to Go Where to Find What's On

✔ Thank you for setting your password, the registration process is now complete.  
✔ Your page has been created! Now **CLICK ON THE LINK** to add some content !

Start date	End date	Type	Town
17/01/2018	17/01/2018	- Any -	
<small>E.g., 17/01/2018</small>	<small>E.g., 17/01/2018</small>	<small>Leave "ANY" for all</small>	<small>Enter name</small>

No Events have yet been entered matching your specifications.

As you will see, the registration process is now complete.

You have also created your Page!

It's time to **CLICK ON THE LINK** to add some content, and the screen below will appear.

We'll now walk you through it!

Begin by giving a brief **Overview** of where you are, what's on offer and why visitors might wish to stay with you.

Under **About us** say something about yourselves and your site and who you cater for.

Next enter your **Address**, making sure that the **Town/City** is the Postal Town, for example the correct Postal Town for South Pool is Kingsbridge, so "South Pool" should be entered in **Address 2** and "Kingsbridge" in **Town/City**.

Unfortunately, unless you know the Google map URL that identifies the location of this establishment, you now have to enter its full postal address again in the **Location map** field and click on the **Get location** button. Sorry.

When you have done so, if the map marker is not located quite correctly, you can drag it to where it should be.

**Your guide to what's on in Dartmouth, Kingsbridge, Salcombe, Totnes, Ivybridge**

Home About Where to Go Where to Find What's On

**Overview \***

Provide a brief description as to what's on offer and why visitors might want to stay with you.

**About us**

Tell prospective guests about yourselves, how long you have been in business, etc.

**Address**

**Address 1 \***

**Address 2**

**Town/City \***

**County**

**Postcode \***

**Location map \***

**IMPORTANT**  
Only enter the Postal Town in the **Town/City** field if the Town you want is not to be found in the Towns search field on the Camping Sites listings page.

**Website**  
If you wish to link to your own website, please enter the URL

**Email address**  
If you have a contact email address, please enter it here

**Facebook Page**  
If you have a Facebook page enter its URL here

**Gallery**

**Attach media**  
Browse

**Nearest places**

**Nearest airport**

If you would like a link to your own **Website** to appear on your page please enter its URL here.

Similarly, if there's an **Email address** through which prospective visitors can contact you, enter it here.

And, if you have a **Facebook** page, you can enter a link to it here.

Now click on the **Browse** button, and begin entering your photographs.

**Media browser**

**Upload a new file \***

Choose File no file selected Upload

Files must be less than 4 MB.  
Allowed file types: png gif jpg jpeg.  
Images must be between 640x480 and 3888x2592 pixels.

Next

The screen to your left will appear.

The first photograph you upload will appear as both the first photograph people see when they come to your page and also in the listings.

You can enter up to 10 photographs. Files cannot exceed 4MB in size with maximum dimensions of 3888 by 2592 pixels and not less than 640 by 480 pixels.

To upload a photograph first click on **Choose File** to find the photograph you wish to upload, and then click **Upload**.

Once the photograph is uploaded, click **Next**.

A new screen will appear.

Here you enter the **Alt Text** to help search engines and **Title Text** to provide a caption for the photograph.

When you have done so, click **Save**.

The photo is uploaded, the **Browse** button will reappear and the process can be repeated.

**Media browser**

**Name \***

**Alt Text**  
Alternative text is used by screen readers, search engines, and when the image cannot be displayed. It is also used by search engines for optimization.

**Title Text**  
Title text is used in the tool tip when a user hovers their mouse over the image. Adding title text improves usability.

Previous Save

Nearest places			
Nearest airport	Website URL	Distance	Miles/Km
<input type="text"/>	<input type="text"/>	<input type="text"/>	- None -
Nearest ferry	Website URL	Distance	Miles/Km
<input type="text"/>	<input type="text"/>	<input type="text"/>	- None -
Nearest train station		Distance	Miles/Km
<input type="text"/>		<input type="text"/>	- None -
Nearest motorway		Distance	Miles/Km
<input type="text"/>		<input type="text"/>	- None -
Nearest beach		Distance	Miles/Km
<input type="text"/>		<input type="text"/>	- None -
Nearest golf course	Website URL	Distance	Miles/Km
<input type="text"/>	<input type="text"/>	<input type="text"/>	- None -
Nearest pub or bar	Website URL	Distance	Miles/Km
<input type="text"/>	<input type="text"/>	<input type="text"/>	- None -
Nearest restaurant	Website URL	Distance	Miles/Km
<input type="text"/>	<input type="text"/>	<input type="text"/>	- None -

You might now like to enter details of some or all of the **Nearest Places** to your site.

Such information is of course useful to prospective guests and, should you wish to provide links to websites for some of those places, you will often have the option to either enter the URL for the place itself, or for its page on South Hams Events, if it has one.

Finally, please don't forget to click on **Save!**

**Suggestion:** If you're not quite sure how far away you are from, say, your **Nearest airport** (which is likely to be Exeter) you can always go to **Google Maps**, click on the *Directions* icon to the right of *Search Google Maps*, enter your post code in the *Choose starting point* field and the post code or name of the **Nearest place** in the *Choose destination* field and, voila, you have the distance!

About us	Location	Local area	Nearest places	Tariff	
					<input type="button" value="Add"/>

## Local Area

To enter details of what's to be found in your **Local area**, click on the **Add** link under the **Local area** tab on your page.

Enter the name of the beach, bar, café, monument, church, attraction or whatever in the **Heading** field.

Then say something about the place in the **Detail** field.

Click on **Save** when you're done.

To add another entry, click again on the **Add** link.

<b>Heading *</b>
<input type="text"/>
<b>Detail *</b>
<input type="text"/>
<input type="button" value="Save"/>



# Tariff

Period \*

Show End Date

Date  
28/03/18  
E.g., 28/03/18

to:

Date  
28/03/18  
E.g., 28/03/18

Price from \*  
£

Price to  
£

Duration \*  
- Select a value -

Notes

Add a note to this rate if you wish

Save

Click on the **Add** link to enter up to 50 different **Tariff** entries, so you can if you wish enter different rates for tents and caravans at different times of the year.

Don't worry about the order in which you enter different rates. **Tariff** entries will automatically be sorted in ascending order by the start **Date**.

Begin by entering the start **Date** from when this rate applies.

Then enter the end **Date** or, if there are currently no plans for the rate to change, leave this field blank and untick the **Show End Date** box.

Next enter the lowest rate charged for this pitch during this period in the **Price from** field.

And, if the price can vary, enter the maximum price charged in the **Price to** field. Otherwise, if only the one rate applies throughout this period, leave this field blank.

Now specify whether this is a Nightly or a Weekly rate from the **Duration** drop down list.

If you want to add a **Note** to this rate, such as *Caravan Club members half price* or *Special rates for stays of three nights or more*, do so in this field.

Then be sure to click on the **Save** button!

You can now add the next **Tariff** entry by clicking on the **Add** link again.

# Facilities



Where to Go    Where to Find    What

Facility name \*

Facility detail \*

Save

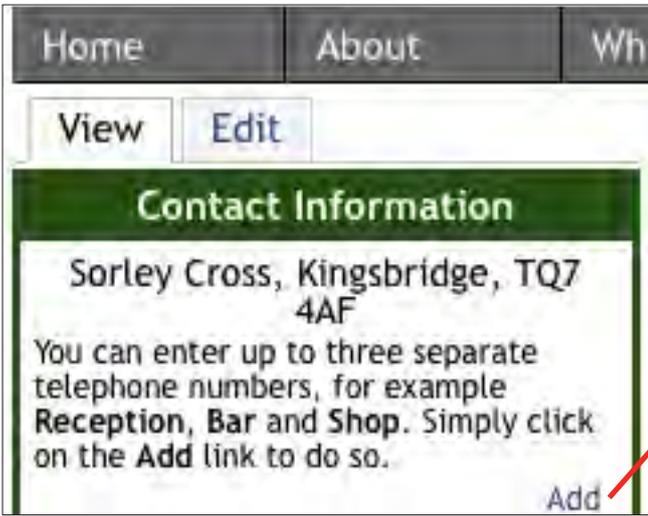
Again, you click on the **Add** link to enter details of the Facilities, such as *Electricity*, *Toilets*, *Internet* and suchlike to be found on your site.

Enter the name of the facility, for example *Laundry Room* in the **Facility name** field.

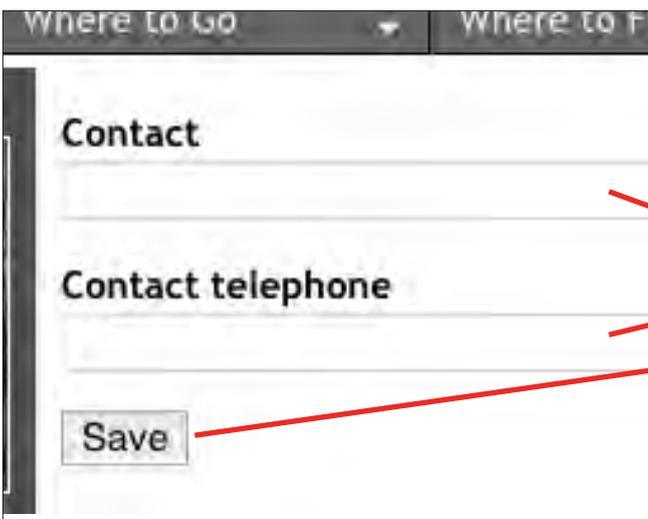
Then say something about it in the **Facility detail** field.

Click **Save**, and then click on the **Add** link again to enter details of another facility.

## Telephone Numbers



To include a telephone number (or numbers) by which you can be contacted, and you can enter up to three separate numbers, click on the [Add](#) link in the **Contact Information** box on your page.



The screen to your left will appear.

Enter the phone number, specifying whose or what number this is, for example *Reception* or *Bar*, in the **Contact** field and the number itself in the **Contact telephone** field.

Having done so, click on the [Save](#) button.

To add another number, click on the [Add](#) link again.



## Camping & Caravanning

Up to 20 Camping and Caravan sites can be featured, appearing at random in the **Camping & Caravanning** box on the Home and other listings pages of this site.

And, with visitors typically going to more than just the one page, your box will be seen by more than merely one in every 20 visitors!

When your name or picture are clicked on, visitors will be taken straight to your page.

The cost is just £50 for the year, or less than £1 per week. Email [sales@southhamsevents.com](mailto:sales@southhamsevents.com) if you are interested.